

All Saints East Tuddenham



Annual Report and Financial Statement
of the
Parochial Church Council
for the year ended
31 December 2020

All Saints Parish Church

Norwich Road, East Tuddenham, Dereham, NR20 3NB

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity currently excepted from registration with the Charity Commission.

Correspondence Address: Benefice Church Office

Church Rooms, Dereham Road, Mattishall, NR20 3QA. 01362 858873. contact@matvchurch.uk

PCC members who have served at any time from 1st January 2020 until the date this report was approved are:

Ex Officio members:

- Incumbent: Rev'd Mark McCaghrey (Chair and Standing Committee)
- Assistant Priest: Sally Thurgill (Vice Chair and Standing Committee)
- Curate: Andrea Woods (Standing Committee)
- Janet Guy (Church Warden, Treasurer and Standing Committee)
- Su McKinnell (Church Warden, Deanery Synod, Lay Vice Chair and Standing Committee)

Elected members:

- Janet Shrimpling (PCC and Electoral Roll Officer)
- Betty Wilson (PCC, Secretary and Standing Committee)

Officers (non-members):

- Fiona McCaghrey (Benefice Safeguarding Officer)
- Adrian Akester (Independent Examiner), 2019
- Patricia Menaull (Independent Examiner), 2020

Report approved by the PCC on -----

and signed on their behalf by -----

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The Agenda for the Annual Meetings for 2021

Annual Meeting of Parishioners

1. Opening prayer, and short homily.
2. Minutes of the last AMP.
3. Nominations read.
4. Election of Churchwardens.
5. Any resolution to allow churchwardens to stand after six successive terms of office, or to disbar them from doing so.

Annual Parochial Church Meeting

1. Apologies for absence.
2. Minutes of the last APCM.
3. Matters arising from these minutes.
4. Acceptance of the reports for 2020, contained within the Annual Reports document.
5. Elections to the PCC.
6. Resolutions concerning the procedures for elections, or the number of lay representatives on the PCC and other items allowed by the CRR. These resolutions take effect from the next APCM.
7. Any questions from the meeting to be considered by the PCC.
8. Closing prayers.

First PCC Meeting

1. Opening prayer.
2. Apologies for absence.
3. Minutes of the last PCC meeting.
4. Matters arising.
5. Appointment of officers: Lay-chair of PCC, Secretary, Treasurer, Electoral Roll Officer, Independent Examiner.
6. Co-option of members to the PCC until the next APCM.
7. The Standing Committee is constituted in accordance with the CRR rules M31.
8. Important and urgent AOB.
9. Date of next meeting.

Annual Meeting of Parishioners and Church Members of All Saints, East Tuddenham on 15th March 2020 in Church

Mark welcomed all and opened the meeting with prayers.

Present - Mark McCaghrey, Janet Guy, Janet Shrimpling, Su McKinnell and Betty Wilson.

Minutes - The minutes of the previous meeting were agreed and signed by Mark.

Appointment of Church Wardens - Janet Guy and Su McKinnell were re-elected.

Annual Parochial Church Meeting

Apologies - were received from Sally Thurgill and Andrea Woods.

Minutes - The minutes of the previous meeting were agreed and signed by Mark.

Reports - the annual reports for 2019 were adopted along with the Child and Vulnerable Adult policy. The Electoral Roll figure is now 8.

Election of PCC - Janet Shrimpling and Betty Wilson were re-elected.

Any other business - the Rev. Gill Wells would be holding a training evening regarding Friendly Churches.

First Meeting of The PCC

Election of Officers - Lay Vice Chairman Su McKinnell, Treasurer Janet Guy, Electoral Roll Officer Janet Shrimpling, Secretary Betty Wilson.

Members of the Standing Committee - Mark McCaghrey, Sally Thurgill, Janet Guy, Su McKinnell and Betty Wilson.

Independent Examiner - Su McKinnell offered to help find a replacement.

Any Other Business - Mark said that regarding the data protection that had come into force Alan Cossey would be delivering information to all telling us what we had to do.

Date of the next meeting - Monday 30th April.

The meeting then closed with prayers.

Independent Examiners Certificate

Report to the trustees/ members of:

ALL SAINTS CHURCH. EAST TUDDENHAM.

On accounts for the year ended:

31.12.2020.

Charity no (if any):

—

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended / / .

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [~~the~~] if not applicable.

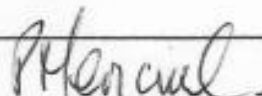
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- ~~the accounts did not accord with the accounting records; or~~
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

5.4.2021

Name:

PATRICIA MARE MENAUL

Relevant professional qualification(s) or body (if any)

RETIRED, FINANCIAL DIRECTOR / COMPANY SECRETARY

Address:

HOLLY LODGE, 47, WELGATE, MATTISHALL
NORFOLK NR20 3PS

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, 'independent examination of charity accounts: directions and guidance for examiners').

Give here brief details of any items that the examiner wishes to disclose

[Empty disclosure box]

East Tuddenham PCC
Accounts for the year ended 31st Decemer 2020

2019 RECEIPTS		2020	
Regular giving	1360.00	regular giving	960.00
collection	1206.65	collection	251.35
tax refund	627.02	tax refund	301.59
stewardship	<u>401.50</u>	Stewardship	401.50
	3595.17	benefice ref	<u>20.00</u>
			1994.44
donations	588.57	donations	<u>2520.00</u>
	588.57		2520.00
fete	429.57		
cycle ride	132.00	NCT	<u>68.88</u>
gate collect	<u>18.00</u>		68.88
	579.25		
hon trust & rent	<u>1362.71</u>	hon rent & trust	<u>1595.41</u>
	1362.71		1595.41
pump ads & don	<u>650.00</u>	pump	<u>272.00</u>
	650.00		272.00
fees	<u>1813.00</u>	fees	<u>385.00</u>
	1813.00		385.00
grass cutting	500.00	grass cutting	<u>500.00</u>
tree donation	<u>500.00</u>		500.00
	1000.00		
	<u>9588.70</u>		<u>7275.73</u>

Balance at 1st January 2020
Balance at 31st December 2020

2852.51 /
2445.68 /

Polenaal
3 4 2021

East Tuddenham PCC
Accounts for the year ended 31st December 2020

Payment 2019			payments 2020		
parish share	5923		parish share	5130.00 /	
Mattishall office	<u>608.00</u>		mattishall office	700.00 /	
		7531.00	bemefice refun	<u>20.00 /</u>	5850.00 /
Electricity	291.64		electricity	125.19 /	
Insurance	891.24		insurance	903.93 /	
Grass cutting	500.00		grass cutting	500.00 /	
organ	141.60		organ	<u>146.40 /</u>	
wine/wafers	<u>4.75</u>				
		1829.23			1675.52 /
fire ext	<u>38.81</u>				
		38.81			
toner	223.79		toner	90.64 /	
paper	<u>71.88</u>		paper	<u>56.40 /</u>	
		295.67			147.04 /
cycle ride spon	132.00				
NCT mem	<u>10.00</u>	142.00	NCT mem	<u>10.00 /</u>	10.00 /
electricity test	234.00				
tape	<u>3.49</u>				
		237.49			
trees	<u>975.00</u>	975.00			
Gate	<u>18.00</u>	18.00			
		<u>11067.20</u>			<u>7682.56</u> ✓

Opening Balance 1-1-20 2852 51
 Payments 7682.56
 Receipts 7275 73
 Closing Balance 31-12-20 2445 68
 10128 24 | 10128 24

Bank Reconciliation as at 31.12.2020

Closing Balance 31-12-20	1119.66
of Bankings	573.75
"	25.00
"	500.00
"	<u>227.27</u>
	<u>2445.68</u>

M. Mansel
 INDEPENDENT EXAM
 5.4.2021

EAST TUDDENHAM P.C.C.

Accounts for the year ended 31st December 2020

Deposit account

Jan 1	balance b/fwd	5993.54 /
Dec 31	Interest	4.69 /

		5998.23 /
		=====

Fabric Account

Jan 1	Balance b/fwd	4707.79 /
Dec 31	Interest	3.68 /

		4711.47 /
		=====

Churchyard account

Jan 1	Balance b/fwd	587.46 /
Dec 31	Interest	46 /

		587.92 /
		=====

Manual
5.4.2021

BENEFICE EXPENSES ACCOUNT

**This is held as a Restricted Fund in the accounts of Mattishall PCC
on behalf of the other parishes in the Benefice**

	2020 ACTUAL £	2020 BUDGET £	2021 BUDGET
Expenditure			
Benefice Staff Costs	7429	10700	6500
Ministerial Costs	856	3000	3000
Church Office Overheads	2097	2400	2000
Church Office Repairs & Renewals	653	300	250
Printing & Stationery	1492	2250	1600
Initiatives and Core Groups	152	158	0
Resources & Misc Costs	4018	0	0
	£16,698	£18,808	£13,350
Receipts			
Adverts, photocopying, miscellaneous	230	100	0
Donations	1796	0	0
Gift Aid recovered	443	0	0
Parish Contributions			
East Tuddenham	1130	1464)
Hockering	895	1332)
Mattishall	7950	10620)
North Tuddenham	811	1308)
Welborne	1001	1500)
Yaxham	1613	2484) 17600
	£15,868	£18,808	£17,600
SURPLUS/(DEFICIT) FOR THE YEAR	£(830)	£0	£4,250
Balance b/fwd at 1st January 2020	15596		
Balance c/fwd at 31st December 2020	£14,766		
The above balance is accounted for as below:			
Benefice Office Expenses Account	4970		
Benefice Initiatives Account	9797		
	£14,766		

NOTES

The Benefice Initiatives & Resources account is funded by voluntary donations and is used for the cost of benefice resources & the printing of the Easter & Winter booklets.

It has also been made available for each parish to cover any mission/outreach activity costs up to £500.

During the year 2020 a COVID related grant was received relating to the Church Rooms & Office. This was allocated on the basis of 50% to All Saints Mattishall for use in the Church Rooms and the remaining 50% was split across all the parishes based on the electoral roll figure of each church and allocated to the cost of the Church Offices expenses.

Early in 2021 further COVID related grants were received totalling £8097 which will be split 50/50 between the church rooms and church office. This means that £4048.50 will be offset against office costs.

Treasurer's Report

Here we are at the end of a very difficult year, with very few services and no opportunity for fund raising. On a positive note, I am pleased to say we did pay our parish share and benefice expenses in full. Our next biggest expense is our insurance, the other expenses were relatively small.

I am pleased to say that the Parish Council reimbursed us for the grass cutting, however, due to the Covid restrictions the Parish Pump is not being printed and the fete did not take place.

Looking forward the picture is not very bright as we are currently receiving very little income and we still have electricity bills coming in, which we need to pay to retain the electricity supply. The parish share and benefice expenses still need to be paid and I'm sorry to say that without using all of our deposit (savings) account, we will not be able to continue after March/April. Our insurance is due early in the year and this will take almost half of our current account balance.

I'm really sorry this is such a dismal report, however, I can only report the facts as they are!

Janet Guy

Rector's Reflection

It is difficult to know how to reflect on 2020 without becoming glib or bombastic.

First of course, it is important to recognise those in our communities for whom 2020 was a year of loss. Lost loved ones. Lost time. Lost relationships. Lost business.

And for those it has been hard – forced to be in lockdown with those who abuse them; on the breadline because they have lost their jobs; those who have struggled to access healthcare or whose lives have felt on pause; those who have been locked down on their own.

But I believe we can also give thanks.

Thanks for those who have worked tirelessly behind the scenes, in the NHS, essential shops and services, and the many, many other people in this country and around the world who have ensured that despite the huge shock of the pandemic, we have been able to get through this most difficult of times without the famines, millions of deaths and other effects of previous similar pandemics.

Thanks for the ingenuity and skill of the scientists who were able to map the virus and create successful vaccines in record time.

Thanks for those in our communities who have come alongside neighbour and stranger in their time of need. And for those around the world who have worked tirelessly in foodbanks and among vulnerable communities to ensure that they would not be forgotten.

Thanks for the consideration shown by those who step to one side as you walk, wear masks in enclosed spaces, and keep away from you.

Thanks for the opportunities as those who live in small villages of being able to obey the lockdown rules of staying at home, but yet still being able to walk in the countryside.

Thanks for the technology which has meant we can meet together with family and friends despite being scattered across this country or the world and has meant we can meet together as a benefice church family.

Thanks for the good new things in our world, inspired by the creativity of the human mind and the fluttering of the wings of the Holy Spirit.

Thanks for the hope we have in Jesus Christ, which means we can trust in God through the darkest of times.

Thanks for the staff team here who have adjusted to new ways of working and continued to support our benefice church family, and those who have taken part week by week.

Thanks for those who have carried on to enable our parishes to carry on into the future despite the shock of this year and the closure of buildings.

Thanks for friends and family and those who encourage and support.

As we hold our APCMs in 2021 we will be hoping that the road out of lockdown is a sure and steady one, but the future will not be the same as the past. We are not the same people we were in March 2020 and neither are our villages.

Things have changed and we face increased challenges. We have lost valued members of our congregations. Members of the staff team have stepped down or wish to change the focus of their ministry in a way which means they will be less available for Sunday worship.

And for parishes which relied on people bringing cash to collections or fund-raising events there is a real fear that money will run out in 2021.

But there is also opportunity. People in our villages have also had time to reflect and re-evaluate their lives. And if people never 'go back to the office' in the same way, they may be around in our communities in a way we haven't seen for fifty years. Are we attentive to the opportunities to be a listening ear, a welcoming presence, an encourager of healthy patterns of life?

So let us open our eyes and our lives to the God who does a new thing (Isaiah 43:19) and is at work in our world and in people's lives, pandemic, or no pandemic.

Rev Mark McCaghrey

Electoral Roll

1 person has been added and 1 person has been removed.

Total Roll is 8

Churchwardens Report

This has been a very difficult year where we have been unable to have many actual services, and our congregation is getting smaller each year, due to age and infirmity. However, we are very grateful to Rev Mark McCaghrey and the team for the zoom services which has enabled us to worship together.

There has been no change to the fabric, goods, or ornaments.

Janet Guy

Safeguarding Report 2020

The PCC has complied with the duty under section 5 of the of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Training was held in the Benefice at the end of 2019 and the beginning of 2020 towards training local volunteers and PCC members in the Foundation (C1) and Leadership (C2) models. Unfortunately, more local training has not been possible owing to Covid-19 restrictions.

Fiona McCaghrey

Deanery Synod Report

On 11th March 2020, the new Bishop of Norwich, Bishop Graham, visited the Deanery. Evensong was held in St. Nicholas' Church followed by refreshments and a Question-and-Answer session. +Graham answered questions on his journey into ministry, his love of bees (but surprisingly not honey), and his connections with Norfolk. He expressed his delight at coming to Norfolk and said he was in conversation about a joint vision for the church in Norfolk during his tenure. The environment, evangelism and deepening discipleship and our life in prayer will be part of his focus. This vision has now been produced and agreed by Diocesan Synod.

Little did we know at the time that this was almost the last time we could have a meeting of people mingling in a building and sharing food and drink together!

Mark McCaghrey